

PARAQUAD RISK MANAGEMENT PLAN 2020 - 2021

ACTIVITY DESCRIPTION:	WHEELCHAIR SPORTS
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RISK/HAZARD	CONSEQUENCES OF AN EVENT HAPPENING	LIKELIHOOD OF AN EVENT HAPPENING	RISK RATING	ACTION PLAN	PERSON(S) RESPONSIBLE	WHEN	STATUS
The quality of ParaQuad's offering might lack organisation and not provide a safe and enjoyable experience.	Moderate	Unlikely	Low	Provide good organisation and a safe and enjoyable environment.	CEO	Ongoing	PARAQUAD provides good organisation and a safe and enjoyable environment.
The facility might not be available or fit for purpose because of an electrical fault, flood, fire, wind damage or bomb threat or there are hazards such as uneven or wet and slippery surfaces or sharps.	Moderate	Unlikely	Medium	<ul style="list-style-type: none"> Book the facility via the WWC. Ensure facility is fit for purpose. Complete a pre-use check prior to each use and reduce or isolate hazards or postpone or cancel use (or seek an alternative location) if the facility is not fit for purpose or there are significant hazards. Have an evacuation plan and emergency assembly point. Contact 000 if required and have contact details of Fire (000), Ambulance (000) and Tas Police (131 444) readily available. Communicate with WWC about required maintenance matters. 	PARAQUAD representatives in attendance @ each PARAQUAD activity.	<p>Pre- use checks will be completed prior to each use.</p> <p>In response to immediate threat.</p>	<p>Facility is fit for purpose and is free of identifiable hazards and pre-use checks occur prior to each use.</p> <p>A sharps container is on site and disposed of and replaced as required.</p> <p>PARAQUAD will seek assistance from venue managers with maintenance matters.</p> <p>An evacuation plan and emergency assembly point are established and clearly displayed at</p>

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Conflict based on aggressive participants, spectators or members of the public might occur.	Moderate	Likely	Low	<ul style="list-style-type: none"> Ensure orderly conduct of those involved. Calm 'irate' persons if possible. Call 000 if required. Employ PARAQUAD sanctions if required and/or appropriate. 	PARAQUAD representatives in attendance @ each PARAQUAD activity.	In response to any such incident(s)	PARAQUAD disciplinary procedures and sanctions are in place.
ParaQuad's brand, assets, finances or members or the public might suffer loss or damage.	Moderate	Likely	Medium	<ul style="list-style-type: none"> Maintain a risk management approach and maintain up to date insurances. Ensure relevant members are registered to work with Vulnerable People. Last person to leave stadium to check all doors locked & arm security. 	PARAQUAD CEO, FAR subcommittee	<p>Annually or as required</p> <p>During and after all uses.</p>	<p>PARAQUAD has a risk management approach and carries public liability, product, and professional indemnity insurances.</p> <p>PARAQUAD officials are registered to work with vulnerable people.</p> <p>PARAQUAD uses the checklist for exiting stadium that is inside main exit door.</p>
Injuries to participants or spectators might occur.	Moderate	Likely	Medium	<ul style="list-style-type: none"> Seek to prevent injuries. Undertake pre-use facility checks. Have First Aid supplies. Call an ambulance if required. Promote the use of personal water bottles to prevent dehydration. 	PARAQUAD officials and participants	During each use.	<p>PARAQUAD undertakes pre-use checks</p> <p>A triage approach to injury is used.</p> <p>PARAQUAD participants provide their own water bottles.</p>
Excessive noise might impact on neighbours or on other users.	Moderate	Unlikely	Low	Minimise noise.	PARAQUAD	During and after all uses.	PARAQUAD complies with its WCC User Agreements
Cleaning and waste management might not	Moderate	Unlikely	Low	Clean up after all uses and dispose of waste.	PARAQUAD	During and after all uses.	PARAQUAD ensures it leaves the facility in a

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be completed.							fit state.
Equipment might not be properly or safely stored	Moderate	Likely	Low	All equipment stored away after use.	PARAQUD Officials	During and after all uses.	PARAQUD ensures it safety and securely stacks wheelchairs in designated storage cupboard following each game
Smoking might impact on other users.	Moderate	Likely	Low	Ensure no one smokes within SIRC or within several metres of entry and exit points.	PARAQUD Officials	During use	PARAQUD participants will continue to adhere to the designated smoking areas
Disability access and parking and accessibility for emergency vehicles might not be provided.	Moderate	Unlikely	Low	Disability Parking & Emergency Vehicle Access is clearly defined.	PARAQUD Officials to check	During use	Currently in place